CALIFORNIA UNEMPLOYMENT INSURANCE APPEALS BOARD

JOB OPPORTUNITY

Date Posted:
November 22, 2011

Position Action #:
1112-132G7

Position:
Systems Software Specialist II (Technical)

Tenure, Time Base:
Permanent, Full Time

Salary Range:
$5561- $7097

Contact:
Abigail Perry (916) 263-1761

Location:
CUIAB, Information Technology/**Server Administration**
2400 Venture Oaks Way, Suite 400
Sacramento, CA 95833

Final Filing Date:
December 14, 2011

A Freeze Exemption has been approved for this position.

POSITION DESCRIPTION:

Under the direction of the Systems Software Specialist II (Supervisor), Infrastructure/Client Services Unit, of the Information Technology Branch, the Systems Software Specialist II (Technical) is responsible for complex analysis of information technology projects conducted by the Server Administration unit. The Systems Software Specialist II (Technical) serves as administrator over Windows Based Server Environment, Virtual Environment, Storage Area Network, Back-up System, and Site Recovery System. The individual will work closely with management, clients, and information systems staff. The ability to analyze situations and provide solid solutions to problems is essential.

This position is headquartered in Sacramento.

FUNCTIONS:

- Provides expert server administration duties in support of CUIAB's enterprise computer systems.

- Provides expert level development and implementation of new and proposed methodologies for operating enterprise systems management and administration.

- Provides project lead responsibilities in the development of subordinate server administration staff. Makes decisions regarding what needs to be done, set timelines and goals for the completion of projects which are essential to the mission of the overall organization, and affect a large number of people on a continuing, long-term basis. Required to solve complex problems.

- Evaluates and make recommendations for the acquisition of enterprise server and systems products or services in support of CUIAB's computer system network.

- Provides advice and guidance on the most complex enterprise server and systems issues to internal and external customers.

- Travels and provides backup support to other IT staff; attend meetings.

- Research and recommend new technologies that may benefit the department. Research and study articles, trade magazines and the internet to stay informed about current bugs and fixes related to the structure, architecture and components of the network and provide recommendations.

WHO SHOULD APPLY:

- Individuals who are currently in this classification, or are eligible for lateral transfer or promotion, or are reachable on a current employment list, or former state employees with reinstatement eligibility. SROA/SURPLUS candidates will be given priority.

- SROA and surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.

Submit a Std. 678 State Application to:
CUIAB, Administrative Services/Personnel Section
ATTN: Srey Touch, Personnel Technician
2400 Venture Oaks Way, Suite 400
Sacramento, CA 95833

PLEASE NOTE:
- **Please write Position Action # "1112-132G7" on your application and indicate the basis of your eligibility in the job title section. Candidates whose eligibility is based on an employment list should submit a copy of their examination results. Applications without this information may be rejected.**